

UNIVERSITAS ISLAM NEGERI MAULANA MALIK IBRAHIM MALANG

| SOP Number | FS.UIN-QA/SOP.04.03 |
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| Date of Creation | |
| Date Revised | December 01, 2017 |
| Effective Date | January 01, 2018 |
| Approved by | Dean of the Faculty of Sharia |

SOP OF THE STUDY PROGRAM VISION AND MISSION UNDERSTANDING SURVEY

Dr. H. Saifullah, M.Hum

Legal basis:

- Law No. 20/2003 on the National Education System
- Government Regulation No. 17 Year 2010 jo No. 66 Year 2010 on Higher Education
- Minister of State Apparatus Empowerment and Bureaucratic Reform of the Republic of Indonesia Minister of State Apparatus Empowerment and Bureaucratic Reform No. 15 of 2014 concerning Guidelines for Service Standards By the Grace of God Almighty
- Ministerial Regulation Number 35 of 2012
- Regulation of the Minister of Education and Culture Number 73 of 2013 concerning the Application of KKNI in the Field of Higher Education.
- Minister of Education and Culture Regulation Number 49 of 2014 National Higher Education Standards
- Regulation of the Minister of Religious Affairs of the Republic of Indonesia Number 15 of 2017 concerning the Statute of Maulana Malik Ibrahim State Islamic University Malang

Linkage to SOPs:

- SOP of SOP's Implementation
- SOP of SOP's Evaluation
- SOP of Vision and Mission Preparation
- SOP of Vision and Mission Review
- SOP of Vision and Mission Socialization

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Executor Qualifications:

- The Head of the study program
- Faculty Quality Assurance Unit
- Academic Community & Stakeholders

Tools/equipment:

Recording and Registration:

Faculty strategic plan and operational plan data

| | | Executor | | | Standard Quality | Note. | | |
|----|---|-------------------------------------|-----------------------------------|---|--|------------|--|--|
| No | . Activities | The head of the study program | Faculty Quality Assurance Unit | Academic Community & Stakeholders | Requirements | Time | Output | |
| 1 | The Head of Study Program requests a report on the understanding of the Academic Community & Stakeholders of the Vision and Mission of the study program to the Faculty Quality Assurance Unit. | | | | | 3 minutes | | |
| 2 | Faculty Quality Assurance Unit conducts meetings and develops survey instruments for understanding the vision and mission of the study program. | | | | Draft and survey questionnaire for understanding Vision and Mission | 30 Minutes | Draft and survey questionnaire for understanding Vision and Mission | |
| 3 | Faculty Quality Assurance Unit distributes survey instruments for understanding the vision and mission of the study program to the Academic Community & Stakeholders. | | | → | Vision and Mission understanding survey questionnaire | 1 Week | Vision and Mission understanding survey questionnaire | |
| 4 | The Faculty Quality Assurance Unit evaluates the results of the survey instrument for understanding the vision and mission of the study program. | | | | Vision and Mission understanding survey results | 10 Minutes | Survey results on understanding of Vision and Mission | |
| 5 | The Faculty Quality Assurance Unit reports to the Dean on the results of the survey instrument for understanding the vision and mission of the study program. | | | | Vision and Mission understanding report | 2 Minutes | Vision and Mission understanding survey results report | |